Meeting Accommodations Summary

Southlake and Vicinity

This summary is maintained to help businesses locate accommodations for meetings.
Please contact econdev@ci.southlake.tx.us should you have
meeting rooms you would like to add to the summary.

Size	Accommodations	Address / Use Limitations / Fees	Contact
12 – 895 People	• 15 rooms total • Two ballrooms, one can be broken down into three different rooms, and the other can be broken down into six rooms. • One boardroom • Five meeting rooms • Pre-function room • Capacity varies per setup	• 1400 Plaza Place • Southlake, TX 76092 • www.southlakehilton.com	**HILTON DALLAS/ SOUTHLAKE TOWN SQUARE** Contact: Adrian Nieto PH: (817)305-2135 EM: adriannieto@hilton.com
150 People	• 4,000 sf meeting / conference space 2,000 sf kitchen • Great Room • Two Break Rooms • Kitchen • Bar • full audio visual packages	• 1800 East Hwy 114, Suite 102 • Southlake, TX 76092 • www.texasepicenter.com	**TEXAS EPICENTER** Contact: Helen Hulse PH: (817)552-5544 EM: hhulse@epikitchen.com
5 – 240 People	• Three Private Meeting Rooms • Customized Menus & Room Set-ups • Audio Visual Equipment available • Complementary Wi-Fi available • Seating for 240 person banquet style	• 1400 Byron Nelson Pkwy • Southlake, TX 76092 • www.timarronclub.com	**TIMARRON COUNTRY CLUB** Contact: Kristin Burke PH: (817)481-7529, ext 213 EM: kristin.burke@ourclub.com
14 – 80 people	• Open for dinner only, but private luncheons can be arranged • Large room up to 80 people can be separated by soundproof dividing wall to seat up to 30 in our Back Room, and up to 40 in our Wine Room. • These two rooms can be divided to accommodate 4 semi-private parties up to 14 guests each. • Both rooms equipped with screens, projectors, and cables to hook up laptops. • No charge for usage of A/V equip • Free Wi-Fi is also available	• 3305 E. State Hwy. 114 • Southlake, TX 76092 • www.kirbyssteakhouse.com • No deposit is required for the use of the rooms; we only ask that a food and beverage minimum be met as well as agreement be signed. • We have a variety of menu options available including: our regular menu, our 4 different set banquet menus, and special a la carte menus can be arranged upon request. •	**KIRBY'S STEAKHOUSE** Contact: Michelle Hodges PH: 817.410.2221 EM: m.hodges@kirbyssteakhouse.com
16 - 25 People	• One room, 27' x 16' • Single conference table seats 18-20 people, classroom seats 12-16, auditorium style seats 40 • Television • VCR • Screen • Whiteboard • Wireless connection • Kitchen facilities (no stove/oven)	• 1501 Corporate Circle • Southlake, TX 76092 • $50 half day; $100 whole day for Chamber members • A second smaller space available for individual meetings or up to 10. • www.southlakechamber.com	**SOUTHLAKE CHAMBER OF COMMERCE** Contact: Dana D. Davis PH: (817)481-8200 EM: info@southlakechamber.com

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6 – 20 People	• Meetings limited to 20 people • Smaller conference rooms – 6 people • 4 tables, 20 chairs • 42" plasma screens • Full audio/visual capabilities • Full kitchen	• 640 N. Carroll Ave., Ste. 100 • Southlake, TX 76092 • No fee • No limitations • Available 7 days a week • www.roxanntaylor.com	**ROXANN TAYLOR & ASSOCIATES REALTORS** Contact: Roxann Taylor PH: (817)442-4244 EM: roxann@roxanntaylor.com
5 – 120 People	• Rooftop Patio (120 people) • Mezzanine Lounge (70 people) • Couches / Fireplace • Wireless Internet • Food / Drinks available	• 291 Grand Ave. • Southlake, TX 76092 • www.campaniapizza.com	**CAMPANIA PIZZA** PH: (817)310-3116
20 – 30 People	• Private Room	• 1400 Plaza Place • Southlake, TX 76092 • www.copelandsofneworleans.com	**COPELAND'S RESTAURANT** PH: (817) 305-2199
Up to 35 People	• Meeting / Conference room available	• 3317 East State Hwy. 114 • Southlake, TX 76092 • No Cost • www.ihop.com	**IHOP RESTAURANT** Contact: Kathleen Hill PH: (817)424-0788 EM: ihop1498@acgtexas.com
Up to 302 People	• Four rooms that can hold 25 – 30 people each • Rooms can be connected for larger space • One room connects to kitchen area (no stove/oven) • Tables and chairs: 141 • Chairs and standing: 302	• 1400 Main Street • Southlake, TX 76092 • Can only be used by non-profit organizations • Can only be used for City-affiliated business meetings • www.cityofsouthlake.com	**CITY OF SOUTHLAKE TOWN HALL TRAINING ROOMS** Contact: Elsie Rice PH: (817)748-8057 EM: erice@ci.southlake.tx.us
4 – 12 People	• One room will hold 10 – 12 people • Two other rooms hold 4 people each • Wi-Fi • Whiteboards	• 1400 Main Street • Southlake, TX 76092 • Two-hour use limit • www.southlakelibrary.com	**SOUTHLAKE PUBLIC LIBRARY** Contact: Kerry McGeath PH: (817)481-8384 EM: kmcgeath@ci.southlake.tx.us
10 - 780 People	• 14 meeting rooms and outdoor terrace • Meeting, Banquet, and Boardrooms (also, sleeping rooms are available) • Square footage: 14,000 • Capacity per room ranges depending on set-up style • Wi-Fi • TV • VCR • DVD players • Whiteboard • Screens • Flip Charts • Projectors	• 5 Village Circle • Westlake, TX 76262 • www.marriottsolana.com	**DALLAS/ FORT WORTH MARRIOTT SOLANA** Contact: Tara Heins PH: (817)430-5009 EM: tara.heins@marriott.com
15- 300 People	• Seven semi-private rooms • Banquet Menus available • Tour/Youth Menus available • Capacity per room ranges from 15-65	• 2701 East State Hwy 114 • Southlake, TX 76092 • No room fees • Menus range from $12.95- $32.95 per person • www.bucadibeppo.com	**BUCA DE BEPO RESTAURANT** Contact: Miriam Ackerman PH: (817)749-6262 EM: mackerman@bucainc.com

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Up to 40 People	• Ability to separate from dining area or open doors and connect to dining area.	• 2704 Southlake Blvd., #104 • Southlake, TX 76092 • No room fees with food service • www.johnnybsburgers.com	**JOHNNY B'S BURGERS & SHAKES** Contact: Sandy Finlayson PH: (817)749-0000 EM: sandy_finlayson@msn.com
26 People	•	• 2700 E. Southlake Blvd. • Southlake, TX 76092 • www.wildwoodsouthlake.com	**WILDWOOD GRILL** Contact: Dave Garner PH: (817)428-2100 EM: dave@wildwoodsouthlake.com
60 People	• Receptions, Parties & Business Meetings • Dinner for 60 people • Dance Floor • Sound System • Tables and Linens	• 1125 Davis Blvd., Suite 400 • Southlake, TX 76092 • Call for Rates & Availability • www.CrossTrainUSA.com	**CROSS TRAIN USA** Contact: Denine Leavelle PH: (817) 488-9988 EM: denine@crosstrainusa.com
Up to 20 People	• Training room with full A/V system • Kitchen with ice machine, microwave oven, sink and dishwasher. • Supports catered meals	• 2815 Exchange Blvd., Suite 200 • Southlake, TX 76092 • www.NFSO.org	**NATIONAL FLOOR SAFETY INSTITUTE (NFSI)** PH: (817) 749-1700
10 People	• Full furnished conference room • Day office • Video conferencing • Can cater in • Can offer administrative staff • Wi-Fi	• 950 E. State Hwy. 114, Suite 160 • Southlake, TX 76092 • www.Regus.com	**REGUS GROUP** Contact: Mary Rose Eaves (214) 991-6738